



# Secondary School Competition Handbook 2017

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## 1. General Information

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### Contacts

#### Otago Hockey Association (OHA)

P.O Box 5098  
Otago 9058  
Ph: 03 474 9201  
Fax: 03 474 9204  
Web: [www.oha.org.nz](http://www.oha.org.nz)

**Physical Location:**  
McMillan Hockey Centre  
65 Harbour Terrace  
Dunedin  
Otago

#### Board:

Diana Hudson  
Andrew Booth  
Megan Van Dyk  
Karyn Beconsall  
Shirley Gillett  
Brenton Rooney  
Adam Walker

#### Staff:

|                      |                    |
|----------------------|--------------------|
| General Manager      | TBA                |
| Assistant Manager    | Eoin Murray        |
| Office Administrator | Carolyn Parker     |
| Coach Manager        | Victoria Dougherty |

- **Eoin Murray** manages the Secondary School Competition and can be contacted using any of the above details for enquiries regarding draws, results, turf bookings or by email [competitions@oha.org.nz](mailto:competitions@oha.org.nz)
- **Carolyn Parker** manages the invoices for affiliation fees and game turf fees and can be contacted using the above phone and fax numbers or by email [admin@oha.org.nz](mailto:admin@oha.org.nz) for enquiries in regard to finance
- The **Secondary School Committee** comprises a number of volunteers who together with the above OHA personnel, advise on aspects of the OHA Secondary School Competition.

#### School Contacts

A register will be established for the current season's contacts. This database is used for ALL communications to Schools by OHA. Please advise the OHA Office immediately should any of these details change.

The rules noted in the **Otago Hockey Association Local Competitions Handbook** apply to all Primary, Secondary and Open Grade competitions.

This Handbook provides any exceptions to the Local Competitions Handbook for OHA Secondary School competitions.

#### Draws and Results

Draws and Results are made available on the OHA website at <http://www.oha.org.nz/Competitions/Competition-Results>

## 2. Important dates for 2017

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|                               |  |
|-------------------------------|--|
| Otago Hockey AGM              | Wednesday 29 <sup>th</sup> March 7.00pm, McMillan Hockey Centre  |
| Committee Meeting 1           | Wednesday 26 <sup>th</sup> April 5.00pm, McMillan Hockey Centre  |
| Committee Meeting 2           | Wednesday 5 <sup>th</sup> July 5.00pm, McMillan Hockey Centre    |
| Secondary School Prize Giving | Monday 28 <sup>th</sup> August 5.00pm McMillan Hockey Centre     |
| End of season review meeting  | Wednesday 30 <sup>th</sup> August 5.00pm, McMillan Hockey Centre |

### Competition Dates

#### Non-Playing Days:

##### GIRLS COMPETITION

Queens Birthday

5<sup>th</sup> June 2017

School Holidays

8<sup>th</sup> July – 23<sup>rd</sup> July 2017

##### BOYS COMPETITION

School Holidays

8<sup>th</sup> July – 23<sup>rd</sup> July 2017

#### Playing Schedule:

##### GIRLS COMPETITION

Competition Round

1<sup>st</sup> May – 15<sup>th</sup> August 2017

Finals Week

21<sup>st</sup> August 2017

Snow Week (if required)

28<sup>th</sup> August 2017

##### BOYS COMPETITION

Competition Round

1<sup>st</sup> May – 15<sup>th</sup> August 2017

Finals Week

21<sup>st</sup> August 2017

Snow Week (if required)

28<sup>th</sup> August 2017

## 3. Playing Days

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|                   |  |
|-------------------|--|
| <b>GIRLS</b>      | <b>Monday</b> - - games will start at 4.00pm, 5.00pm, 6.00pm, 7.00pm and 8.00pm  |
| <b>BOYS</b>       | <b>Tuesday</b> - - games will start at 3.30pm, 4.30pm, 5.30pm, 6.30pm, 7.30pm, and 8.30pm.   |
| <b>All grades</b> | OHA reserves the right to change the draw if required e.g. if turf becomes available through inclement weather, default, deferment or commencing a game earlier. |

## 4. Venues

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All games will be played at the McMillan Hockey Turf.

Otago Hockey reserves the right to schedule games for any turf venue as it deems necessary.

## 5. Length of Games

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- a. All games are to start and finish on time. If a game starts late for any reason the umpires must determine the playing time before the game starts. This may include making changes to:
  - Length of first half
  - Length of second half
  - Length of half-time break

Regardless, the game must finish on time

- b. All games are to have 25 minute halves and at least a 5 minute warm up where possible. Maximum half time in all grades is 3 minutes. To save time, "the toss" should be taken before entering the turf.
- c. Stoppages: Play may be stopped for serious injury, dangerous conditions or similar occurrences. Time will be "On" during stroke or any other penalty play or in the case of injuries, with the exception of strokes in the Finals where time shall be stopped. If the game is stopped in the first half and is unable to be restarted during the allocated playing time, it will be rescheduled on the request of either team. The rescheduled match will re-commence at the point when the game stopped. E.g. game stopped in the 23rd minute begins from the 23rd minute of the first half. If the game is stopped at half-time or later the score at the time of the stoppage stands as the final result.

## 6. Umpires

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- a. Umpires will be allocated for Division 1 games. If at all possible umpires will be allocated to lower division games. Where umpires are not allocated it is the responsibility of each team to provide an umpire for their game. Umpire training will be available at the start of the season with some supervision available through the season.
- b. The Umpires' Committee will supervise students and parents interested in passing their Junior Local Umpire's badge - contact the Umpires Committee ([otago.umpires@gmail.com](mailto:otago.umpires@gmail.com)) or the OHA Office for further details ([competitions@oha.org.nz](mailto:competitions@oha.org.nz))
- c. To arrange umpires for interschool fixtures, please contact the Umpires Committee delegate:

|                  |     |  |
|------------------|-----|--|
| Secondary Boys:  | TBA | <a href="mailto:secondary@oha.org.nz">secondary@oha.org.nz</a> |
| Secondary Girls: | TBA | <a href="mailto:secondary@oha.org.nz">secondary@oha.org.nz</a> |
- d. Umpires are expected to bring their own equipment; Whistle, Cards, Timekeeping device such as stopwatch (preferably not a cell phone), Pen and Coin for the toss as per the ***Umpires Policy 2017***

## 7. Competition Draw

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- a. Draws will emailed to all school's contact person at least one week prior to the commencement of the competition.
- b. Draws will also be published on the OHA website, the OHA Facebook page and updated regularly.
- d. The draw for the entirety of each round is compiled before the round begins, so it is important that requests concerning unavailability and particular times to play are received before each round is started. Please advise the Competitions Manager, Eoin Murray ([competitions@oha.org.nz](mailto:competitions@oha.org.nz)) as soon as possible if you are aware of any clashes between interschool fixtures and our playing days.

## 8. Defaults

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- a. A match cannot commence or continue unless each team has a minimum of 7 players able to be present on the field of play at any one time. A team unable to do this will default the match.
- b. If a team fails to take the turf within 10 minutes of the scheduled start time they are deemed to have defaulted the game. Seven (7) players constitute a team.

- c. Any team forfeiting two matches in succession, or three at intervals may, at the discretion of OHA, be deemed to have withdrawn from the competition. In the event of any team withdrawing from the competition, no matches played by such team shall count unless otherwise decided by OHA.
- d. The defaulting team will incur the full cost of turf or other fees of both teams.
- e. Where two teams from the same school in the same grade are scheduled to play each other and a default occurs, neither team will be awarded any points. The school will pay the turf fees.
- f. Notification: The team being defaulted to and the OHA Office must be notified of the default at the earliest possible time, and no later than midday on the day of play. Notification of defaults by email alone is not sufficient. The manager/coach of the team being defaulted to must be contacted by the defaulting team/school by telephone to ensure the message is received.
- g. Sports Coordinators and School Office contacts can be found on the OHA website at [http://www.oha.org.nz/page/school\\_contacts.html](http://www.oha.org.nz/page/school_contacts.html)
- h. If a team is late due to circumstances beyond its control that are deemed appropriate by OHA, the game may be rescheduled by OHA if turf time/space allows.
- i. OHA scheduled matches must be played, unless weather or unforeseen circumstances deem otherwise. Any changes to game time or opposition must have OHA approval before the commencement of the match.

## 9. Requests to Re-schedule

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- a. In the event of a team from any school having five or more players (not coaches or managers) participating in an official Otago Hockey representative fixture, then that school may seek postponement from the Association for the scheduled fixture.
- b. Official representative fixtures will be as approved by Otago Hockey Association at the start of each representative programme.
- c. Such requests to reschedule a game must be lodged with the OHA Office at least two weeks in advance of the scheduled playing date. Where a request to reschedule is made both teams must endeavour to reach agreement on the new playing day and time. If this cannot be resolved, OHA will determine a day and time it considers fair and this will be binding.
- d. Requests for re-scheduling will not be granted for school field trips, school dances etc. NB there is however opportunity at the beginning of the season prior to the draw being generated to request such specific time or bye allocation changes. Once the draw has been published there is no opportunity to request re-scheduling of games.
- e. With so little extra turf time available games are very difficult to reschedule and requests may not necessarily be granted.
- f. If Schools are scheduled to have an Inter-school and are also scheduled to play the same opponent in the Secondary School Competition the same week. The results from the Inter-school can count towards to Secondary School Competition, so long as both teams agree. If not then the match must be played, as per scheduled.

## 10. Cancellations

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- a. OHA rarely cancels games; however this may occur due to equipment failure, weather conditions or other unforeseen circumstances.
- b. If schools are closed due to bad weather, then the competition for that day will be cancelled.
- c. Games may be cancelled due to flooding, ice, hail or severe wind chill. The Umpires will make the final decision, after consultation with the affected teams coach/manager, if the decision to cancel was not made earlier in the day by OHA. Please refer to ***Bad Weather/Unforeseen Circumstances Policy*** found on the OHA website.
- d. Games may be cancelled due to failure of lights, watering equipment, playing surface or goal defects that may cause health and safety issues for players. The Umpires will make the final decision, after consultation with the affected teams, if the decision to cancel was not made earlier in the day by OHA.
- e. Games may be cancelled due to an Act of God (force majeure). In these circumstances Otago Hockey will reschedule the matches to another available date and time. Where this is not practical (ie time restraints or similar) then the cancelled match will be deemed a draw.
- f. Where practical, cancellations will be advised via our website and Facebook page (by 2pm on the day of play), however, OHA recommends teams/players contact OHA as conditions may alter and allow games to be recommenced.
- g. If a team chooses not to play when conditions have been deemed suitable for play, the other team will be declared the winner by default.
- h. If a cancellation occurs that was the decision of the umpires, affected teams must notify the OHA Office within 24 hours of the scheduled game.
- i. Where possible cancelled games will be rescheduled by OHA.
- j. The decision to cancel may be delayed as late as possible (but no later than 2pm) to allow the chance for any flooding to clear or conditions to improve sufficiently for games to proceed. Schools will be notified of cancellations (using the OHA website and Facebook page) as soon as a decision is made.

## 11. Match Cards

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- a. Match cards will be available for collection prior to the commencement of the game from the pavilion lounge. Any injury incurred during a game must be noted on the card.
- b. The match cards must have clearly printed first and surnames of each player participating beside their playing number.
- c. Goalkeepers playing below their registered grade in the field must first seek authorisation from OHA.
- d. The match cards can record up to sixteen (16) players and not less than seven (7).
- e. No player or substitute player may take the field unless that player's name appears on the match card. For the sake of clarity "take the field" mean participate for all or any part of the match in field play.
- f. Captains must sign the match card at the end of the match to confirm score, player details or any other circumstances observed or agreed to by both teams.
- g. Both umpires must print their name clearly on the card and check that serious harm incidents or individual penalty cards are recorded clearly and correctly.
- h. It shall be the responsibility of the umpire to ensure that the card is in the hands of OHA at the conclusion of the match, this will generally be by placement in the match box provided at the venue, located behind the bar.
- i. Results from match cards shall be compiled by OHA and posted on its website.

- j. For more information about the rule for match cards please refer to **Club Handbook 2017 - section C22. Match Cards, Results and Protest**

NOTE; Match cards are the sole official record of the match. As it is the requirement of BOTH CAPTAINS to check & confirm details it is therefore the only official document for independent review of who played and OHA incidents, injuries, personal penalty cards and points scored may have resulted. Thus it is essential that cards are correctly completed. In the event of a complaint, incorrectly completed cards shall result (in many cases) with the complaint being thrown out for lack of information.

## 12. Turfs and Facilities

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- a. The McMillan Hockey turf is administered by Otago Hockey Association.
- b. All players must comply with the rules set down for turf use by the OHA. These include but may not be limited to;
- No practice on the turf or side of turf while games are in progress, or on the gravel area at the North End of the Pavilion.
  - Players, coaches, managers and assistant coaches ONLY may be present in dugouts
  - No sugar based drinks are allowed on the turf.
  - Glass bottles must not be taken onto the turf
  - No food is allowed on the turf
  - No Chewing Gum on the turf
  - Blood stains on the turf must be washed off the turf immediately using the bloodbins provided
  - No spitting on the turf
  - No blowing nose onto the turf
  - No smoking within the grounds
  - As the McMillan Turf is a licensed facility, no alcohol may be brought onto the site or into the Pavilion
  - No dogs allowed within the grounds
  - Drivers must observe the parking restrictions or risk being towed away. Clear access must be available to the Pavilion and turf areas for ambulance access in the case of serious injury.
  - Valuables should not be left visibly in cars nor left in the changing rooms.
  - Changing Rooms and Dugouts must be left in tidy condition after each team use - coaches or managers please check this. Teams will be invoiced for damage and changing rooms/dugouts will be locked to School grades if vandalism occurs.

### Lights and Water

- a. The McMillan Hockey Centre turf lights are operated by OHA Staff
- b. Both McMillan Hockey Centre turfs are water based and require regular watering. This is carried out where time in competition schedule allows and on the advice of the umpires during competition.

## 13. Equipment and Uniforms

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- a. Each team shall supply a ball for each match in which it is engaged. The umpire will choose a match ball from the teams.
- b. Each School must register their Club uniform/colours/design with OHA at the time of team registration and send a photo of the team uniform. OHA will advise Schools where there is potential for a colour clash.



- c. In the event of a uniform strip colour clash the team appearing second (right hand side) in the draw is required to provide the alternative strip. For those teams who do not have an alternate strip, they must use their own set of bibs.
- d. New Schools or Schools which would like to make substantial changes to their existing uniform design or colour must submit their design and colour to OHA for approval before they are able to take part in the competition in the new uniform.
- e. Each School team must wear its School approved uniform colours at each match.
- f. All players must wear proper hockey uniform i.e. correct socks, shorts/skirts and tops as per their School's approved uniform colours. Playing shorts must not have belts, buckles or external zips (e.g. on pockets) as these may cause injury to the wearer, to an opposing player or to the turf surface.
- g. Each playing shirt must have a number on the back at least 30cm in height. Only one of each number per team. The Goalkeeper is to have their number on both the front and back of the shirt. All teams travelling away to National Secondary Schools tournaments will be required by Hockey New Zealand to have numbered playing shirts between 1 and 32.
- h. Goalkeepers must wear protective equipment including a helmet and a different coloured shirt from that of both teams.
- i. Goal keeper pads must have buckles taped
- j. Players must not wear peaked caps, although foam collapsible sun visors are permitted.
- k. Track pants may not be worn as playing uniform, unless weather conditions warrant, at the Umpires' discretion.
- l. Running-shoes or turf shoes only may be worn when playing on the turf.
- m. **All players must wear a mouth-guard and shin pads.** Players will not be allowed by team management to take the turf without these items. Failure to comply may result in (1) the player being defaulted (2) the team being defaulted or (3) team points being forfeited.
- n. Each team is to carry a First aid Kit. This should include water and ice.

#### **Blood Bin Rules**

- c. If a player is bleeding or has an open wound on their skin then that player must leave the field immediately and shall not re-enter until the bleeding has ceased and/or the wound is adequately covered.
- d. Blood stained clothing must be replaced.
- e. If blood staining should occur on the turf, immediate cleaning must take place by applying alcohol which is available from the blood bin kept in the technical dugout.

#### **14. Fair Play**

All Schools should ensure that their teams and spectators exhibit a good standard of sportsmanship. Bad language, dangerous play and the abuse of umpires will not be tolerated. Any complaints should be made in writing to the OHA Office as soon after the incident as possible.

All teams are required to have at least one responsible adult (not a senior student) present to supervise during the matches.

Refer to the Association Code of Conduct for full details. This is available on the OHA website.

## 15. Practices

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- a. Turf bookings for school practices and for interschool fixtures must be made by contacting the Competitions Manager ([competitions@oha.org.nz](mailto:competitions@oha.org.nz)).
- b. Requests for practice times must be made by to [competitions@oha.org.nz](mailto:competitions@oha.org.nz)
- c. Schools are able to request the following practice times: 7.00am – 3.00pm Monday & Tuesday, 7.00am – 6pm Wednesday & Thursday, 7.00am – 3.00pm Friday and 6.00pm – 10.00pm Sunday.
- d. The OHA will allocate schools a practice time as close to the time that has been requested, however this may not always be possible due to high demand on turf usage over the winter months. Some flexibility is required by schools.

## 16. Fees

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### Team Entry/Registration Fees

- a. The Team Entry/Registration fee for all teams is \$422.50 per team. Schools will be invoiced for Team Entry/Registration fees by OHA.

### Match Fees

- a. Match fees for girls teams are \$931.00 based on a 14 week season.
- b. Match fees for boys teams are \$997.50 based on a 15 week season.

Schools will be invoiced for turf fees by OHA

### Practice Fees

- a. Turf fees for training times are billed directly by OHA as per the electronic booking system at the end of each month.
- b. Teams wishing to practice at the McMillan Hockey Centre must book through the OHA.
- c. Refer to Appendix 1 for a schedule of turf booking fees for 2017.

### Affiliation Fees

- a. The Affiliation fee for each School team in 2017 is \$195.00. This fee is a player affiliation fee passed on from Hockey New Zealand.

### Turf Replacement Levy

- a. The Turf Replacement levy for each School team in 2017 is \$130 per team. Upon payment, OHA will separate out the levy from the other fees and hold it in a separate bank account with the sole purpose of replacing and upgrading facilities at the Alexander McMillan Centre.

### Southern Levy

- a. The Southern Levy for each School team in 2017 is \$46 per team. Upon payment the OHA will separate the levy from the other fees and transfer the money to Southern Hockey with the sole purpose of funding Regional Hockey.

### Invoicing and Payment of Fees

- a. Invoices for the total fees (Team Entry, HNZ Affiliation, Match Fee, Turf Replacement Levy and Southern Levy) will be sent out to each school after the commencement of the completion and will be due for payment on the due date indicated on the invoice.
- b. All turf practice fee invoices are to be paid in full on the 20th of the month following the invoice date.
- c. Any School falling more than 30 days in arrears shall be withdrawn from competition.

## 17. Team Registration

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- a. Teams must be registered by 5.00pm on Friday 21st April 2017, via IMG System. The Competitions Manger will send a link out to schools.
- b. Grades are BOYS - Division 1 to 4 and GIRLS - Division 1 to 3
- c. The OHA may refuse to accept or may place on a waiting list any team entries that arrive after the due date.
- d. OHA may impose a fine on any School that fails to submit team registration lists by the due date.
- e. Team placement into round 1 will be determined by the results of the previous season (see Competition Structure for details).
- f. Placement into the competition rounds will be based on the results of the grading rounds (see Competition Structure for details).
- g. On registration of each team, Schools must rank their teams from highest to lowest, 1 being highest.
- h. Where any School enters two or more teams for any grade, the above ranking method shall still be applied.
- i. This ranking shall apply throughout the grading rounds with re-grading and playing out of grade rules applying accordingly during the grading round.
- j. At the completion of the grading round, the results of the grading round will determine rank.
- k. OHA will confirm to schools if any team rank has been altered due to the grading round competition
- l. The rank at completion of the grading round shall be the rank that will govern pools, transfer, re-grading and playing out of grade rules.
- m. Any School failing to register its teams by the specified date on the Team Registration Form or failing to supply all mandatory information as noted below shall be deemed to be unregistered until this is complete. A team contact must be identified; they may be a coach, manager or parent. The following information is mandatory;
  - Team Contact First Name
  - Team Contact Last Name
  - Team Contact Phone No
  - Team Contact Physical Address
  - Team Contact Email Address
  - Grade wishing to compete in the 2017 season
  - Team Rank (see rules above).
- n. Team fees are calculated on a team not a per player basis.
- o. For clarity, Team Registration shall not be confused with the number of players permitted on a Match Card; the match card shall comprise not more than 16 players registered to the team, all 16 of whom may take the field of play for all or part of that match.

## 18. Player Registration

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- a. Any Team failing to register its players by the due date noted on the Registration Form or failing to supply all mandatory information as noted below shall be deemed to be playing unregistered players and shall forfeit match points and be fined accordingly (refer to **Club Competition Handbook** on the OHA website) until this is complete. The following information is mandatory;
  - First Name
  - Last Name
  - Contact Phone No
  - Address including post code
  - Email Address (Coach/Managers may be substituted only if one not available)
  - Date of birth (for affiliation purposes)
  - Year at school
  - Year of entry to school
- b. Every player entering the field of play MUST be registered prior to the commencement of the match.
- c. Additional registrations (one off) may be entered; by emailing to OHA advising of the new player and including the above details. They must be completed prior to the player taking the field of play.
- d. Players can be registered in one team only and registration of team players must be received by 5.00pm on Friday 5<sup>th</sup> May 2017, Team coaches/managers are required to send a team list to the Competitions manager ([competitions@oha.org.nz](mailto:competitions@oha.org.nz)).
- e. For a team to be eligible for registration they must have no less than 12 players listed at the date of registration.
- f. If a player has played 3 games for a team in a grade higher than their registered grade they cannot then play in a team below that higher grade until re-registered.
- g. A player may only be re-registered ONCE in any one season.
- h. No player may be re-registered after the conclusion of pool play in either round prior to playoff games.
- i. Game cards must be completed fully and will be regularly scrutinised to ensure that Schools are following the correct procedure.
- j. Goal-keepers may be registered as field players in a lower grade team, but approval from the OHA must be sought prior to this.

### **Player Eligibility**

All members of a team representing a School must be bona fide pupils of that School, be in Year 7-13 and be under the age of 19 as at 1 January 2017.

Any exemptions from this rule are at the discretion of OHA and must have written approval from the relevant School Principal(s). Applications for exemptions must be received by the OHA Office by 5.00pm on Friday 28<sup>th</sup> April 2017

### **Student Eligibility**

- a. In order to be eligible to participate in activity under the jurisdiction of OHA, students must meet all of the following criteria:
- b. Be under the age of 19 on 1 January in the year of competition.
- c. Be enrolled as a bona fide student at the school of representation.
- d. Have continuous regular attendance at the school of enrolment or conform to the official attendance policy of that school. The Ministry of Education's "20 Day rule" shall apply.
- e. Be on the official roll of only one school

- f. Not be under suspension or any other disciplinary action by the School.
- g. Be registered on the school's official team list for their team of representation.
- h. Any players also playing in the Otago Hockey Club Competition and is owing fees to their club, may be made unfinancial and unable to play in the Secondary Competition and Secondary School Tournaments

### **ID Checks**

**All players are required to carry photo ID.** This is in case of random ID checking that OHA may request at any time. If this is not possible, team managers must carry with them a school supplied team list including photos.

## **19. Prize Giving and Trophies**

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Prize Giving will be held upstairs at the McMillian Hockey Centre on the 28<sup>th</sup> August 2017 at 5.00pm. This is for both Secondary School Boys and Girls.

If the snow week is used OHA will re-schedule prize giving for the week beginning 4<sup>th</sup> September 2017. All school contacts will be informed if there is a change of date.

If available, trophies will be given to the winners of Division 1, Division 2 and Division 3.

It is the school's responsibility to engrave the trophies and keep these safe until the following year.

Trophies should be returned to the OHA by Friday 4<sup>th</sup> August 2017

## **20. Competition Structure**

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- a. The competition structure will depend on entries.
- b. The competition will consist of grading games, pool play and a finals system
- c. The OHA will review results and may promote/relegate teams if appropriate. Regraded teams will be informed of the change by the competitions manager before the team's next game.
- d. Semi-finalists (if applicable to the competition) are determined by the results of pool play of competition. If teams are tied on points at the end of the round, tournament rules will be applied to rank teams.
- e. The competition will be completed before Secondary School Winter Tournament week.
- f. All grades are allocated 60 minutes per game, playing 25 minutes each way with maximum 5 minutes for half time.
- g. Games will start on the hour and finish 5 minutes before the hour. A hooter will sound to start and finish games. Unless a penalty corner has been called the game must stop at the sound of the hooter, regardless of when your game started.

### **Grading Rounds (If required)**

- a. There will be Grading Rounds at the beginning of the competition to ensure that the Divisions are as they should be. OHA will restructure the grades if required.
- b. The grading round structure for the lowest grades will depend on the number of entries received and will be advised to teams as soon as entries are confirmed.

### Competition Round (pool play)

- a. Competition Rounds will commence ideally with 4-6 teams per grade.
- b. A Competition Round will then be played with each team playing games against the other teams in their grade.
- c. All teams will begin the Competition Round with zero points.

### Finals

- a. At the end of competition play – the teams will move straight to a final game – again determined by rankings where 1 will play 2, 3 play 4, 5 play 6 and 7 will play 8 in the final game.
- b. If at the end of a round robin two or more teams have an equal number of points for any place these teams will be ranked according to the following criteria:
  - a) Their respective number of matches won outright at the end of regulation time
  - b) Number of goals for
  - c) If there is still equality between the remaining teams then a 5-player penalty shoot-out competition will take place to determine final rankings
- c. In the event of a draw at the completion of a semi-final or final, penalty Shoot-out rules will apply. Refer to **Appendix 2** for rules on penalty shoot-outs.

### d. Results

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Win – 3 points

Draw – 1 point

Loss – 0 points

A defaulting team shall be deemed to have lost the match by 5-0.

Competition Points accumulate through competition rounds. Points do not carry into the competition round from the grading round or from the competition round including Pool Play into the finals.

### e. Judicial

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Any breach of competition rules may result in as many as a three point deduction for the team.

Please note any formal complaint or appeal must be signed by the School Principal.

Any formal complaints will be dealt with in accordance to the Association Code of Conduct.

### f. Miscellaneous

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Any situation not covered in this Handbook shall be dealt with in accordance with the OHA club Competitions Handbook which can be found on the Otago Hockey website ([www.oha.org.nz](http://www.oha.org.nz)). OHA will deal with all matters not provided for in either publication.

*Otago Hockey Association*

*February 2017*

## Appendix 1

### 2017 Turf Hire Charges:

|                                     | Full Turf | Half Turf |
|-------------------------------------|-----------|-----------|
| <b>Weekdays</b><br>7:00am to 5:00pm | \$93.00   | \$58.00   |
| <b>Weekends</b><br>7:00am to 5:00pm | \$118.00  | \$73.00   |
| <b>Nights</b><br>5:00pm to 10:00pm  | \$133.00  | \$83.00   |

All prices include GST

Effective: 1<sup>st</sup> January 2017 - 31<sup>st</sup> December 2017

Charges for turf hire (e.g. practices) will be invoiced to schools monthly with payment due 20<sup>th</sup> of the month following invoice date.

The Competitions Manager will allocate turf time with reference to previous year's allocations and turf availability.

All schools are issued with their own unique login for the turf booking system and are expected to manage their own turf booking after the initial allocation.

Clubs must cancel any unwanted turf bookings at least 24 hours in advance, or they may be liable for the full cost of turf hire.

Please note, as per our Dunedin City Council Resource Consent, turf lights will be switched off at 10pm. It is the teams responsibility to vacate the turf promptly at this time.

## Appendix 2

### Penalty Shoot-out Competition Procedure

For Finals each team takes five shoot-outs.

- a) Respective team captains nominate five players to take and one player to defend the shoot-outs from those on the Match Card except as excluded below. A player nominated to defend the shoot-outs can also be nominated to take a shoot-out. No substitutions/replacements are permitted during the shoot-out competition, other than as specified below.
- b) A player who is still suspended by the Competitions Manager at the time the shoot-out competition takes place or has been excluded permanently (red card) during the match that leads to the shoot-out competition cannot take part in that shoot-out competition. A player who has been warned (green card) or temporarily suspended (yellow card) may take part in the shoot-out competition even if the period of their suspension has not been completed at the end of the match.
- c) The umpires will specify in advance the goal to be used.
- d) The Competitions Manager will specify in advance of any possible shoot-out competition the method of timing shoot-outs taking account of the facilities available and the need to control time accurately.
- e) A coin is tossed; the team that wins the toss has the choice to take or defend the first shoot-out.
- f) All players on the Match Card other than any player who has been excluded permanently (red card) during the match which leads to the shoot-out competition are permitted to enter the field of play outside the 23m area used for the shoot-out but must be at least 10 metres from the spot where the ball is placed at the start of the shoot-out.
- g) The goalkeeper/defending player of the team taking a shoot-out may be on the back-line outside the circle.
- h) A player taking or defending a shoot-out may enter the 23m area for that purpose.
- i) If a player taking a shoot-out is also defending the shoot-outs taken by opponents, (s)he is allowed reasonable time to take off his/her protective equipment to take his/her shoot-out and subsequently to put his/her protective equipment on again.
- j) Five players from each team take a shoot-out alternately against the goalkeeper/defending player of the other team making a total of 10 shoot-outs.
- k) Taking a shoot-out:
  - i) the goalkeeper/defending player starts on or behind the goal-line between the goal posts;
  - ii) the ball is placed on the nearest 23m line opposite the centre of the goal;
  - iii) an attacker stands outside the 23m area near the ball;
  - iv) the umpire blows the whistle to signal the start of the shoot-out; the attacker and the goalkeeper/defending player may then move in any direction;
  - v) the shoot-out is completed when:
    - (1) 8 seconds has elapsed since the starting signal;
    - (2) a goal is scored;
    - (3) the attacker commits an offence;
    - (4) the goalkeeper/defending player commits an unintentional offence inside or outside the circle in which case the shoot-out is re-taken by the same player against the same goalkeeper/defending player;
    - (5) the goalkeeper/defending player commits an intentional offence inside or outside the circle, in which case a penalty stroke is awarded and taken;
    - (6) the ball goes out of play over the back-line or side-line; this includes the goalkeeper/defending player intentionally playing the ball over the back-line.
- l) If a penalty stroke is awarded as specified above, it is taken by the two players involved in the shoot-out concerned unless either of them is incapacitated or suspended.



- m) The team scoring the most goals is the winner and the competition ceases once an outright winner is determined.
- n) A player may be suspended by a yellow or red card but not by a green card during the shoot-out competition.
- o) If during a shoot-out competition (including during any penalty stroke which is awarded) a player (either an attacker or a goalkeeper/defending player) is suspended:
  - i) that player takes no further part in that shoot-out competition and, unless a goalkeeper/defending player, cannot be replaced;
  - ii) the replacement for a suspended goalkeeper/defending player can only come from the three players of that team nominated to take part in the shoot-out competition:
    - (1) the replacement goalkeeper/defending player is allowed reasonable time to put on protective equipment similar to that which the goalkeeper/defending player (s)he is replacing was wearing;
    - (2) for taking his/her own shoot-out, this player is allowed reasonable time to take off his/her protective equipment to take his/her shoot-out and subsequently to put it on again;
  - iii) any shoot-out (or penalty stroke) due to be taken by a suspended player counts as no goal; the shoot-outs taken by this player and scored before being suspended count as a goal.
- p) If during a shoot-out competition, a defending goalkeeper/defending player is incapacitated;
  - i) that goalkeeper/defending player may be replaced by another player from among the players listed on the Match Card for that particular match, except as excluded in clause (b) of this Appendix or unless suspended by an umpire during the shoot-out competition;
  - ii) the replacement goalkeeper;
    - (1) is allowed reasonable time to put on protective equipment similar to that which the incapacitated goalkeeper / defending player was wearing;
    - (2) if this replacement is also nominated to take a shoot-out, this player is allowed reasonable time to take off his protective equipment to take his shoot-out and subsequently to put it on again.
- q) If during a shoot-out competition, an attacker is incapacitated, another player from among the players listed on the Match Card for that particular match may replace that attacker, except as excluded above in clause (b) or unless suspended by an umpire during the shoot-out competition.
- r) If an equal number of goals are scored after each team has taken three shoot-outs;
  - i) a second series of three sudden death shoot-outs is taken with the same players, subject to the conditions specified in this Appendix;
  - ii) the sequence in which the attackers take the shoot-outs need not be the same as in the first series;
  - iii) the team whose player took the first penalty shoot-out in a series defends the first penalty shoot-out of the next series;
  - iv) when one team has scored or been awarded one more goal than the opposing team after each team has taken the same number of shoot-outs, not necessarily being all three shoot-outs, that team is the winner.
- s) If an equal number of goals are scored or awarded after a second series of three shoot-outs, additional series of shoot-outs are taken with the same players subject to the conditions specified in this Appendix:
  - i) the sequence in which the attackers take the shoot-outs need not be the same in any subsequent series;
  - ii) the team which starts each shoot-out series alternates for each series.